



**SCC Committee Meeting
MINUTES**

Date / Start Time: Tuesday 19 July 2022 at 4pm
Venue: SCC

Next meeting Tuesday 16 August 2022 at 3pm

Attendees:	Deb Buswell (by phone, part meeting only), Michelle Cole, Suzanne Fielding, Dave Gilbert, Kerry Hughes, Colin Scully.
Chair:	Marion Ewing
Apologies:	Graeme Paton, Marty Wells

Acc

Item Ref.	Description	Owner						
1 Previous meeting minutes	<p>MOTION: The minutes of the previous committee are a true and accurate record.</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Moved:</td> <td>Kerry Hughes</td> </tr> <tr> <td>Seconded:</td> <td>Dave Gilbert</td> </tr> <tr> <td>Carried:</td> <td>All</td> </tr> </table>	Moved:	Kerry Hughes	Seconded:	Dave Gilbert	Carried:	All	
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Seconded:	Dave Gilbert							
Carried:	All							
2 Business Arising	<p>2.1 Maintenance</p> <p>2.1.1 Steam cleaning of downstairs carpets and cleaning of vinyl and tile areas in toilets and change room areas approved.</p> <p>2.1.2 Outside awning retractor fixed. Remote control labelled to assist with use.</p> <p>2.2 Alterations to club</p> <p>2.2.1 A new double sink has been purchased to replace the existing sink. The installation of the sink by the TOMP approved plumbing contractor was approved (estimated cost \$450).</p> <p>2.2.2 Replacement of the upstairs carpet with Tuscan Blue carpet tiles to be purchased through Carpet Force (\$5570) approved.</p> <p>2.2.3 Painting of downstairs area to ceiling height approved. Work to be undertaken by Finish Touch Painting at same time as deck painting (weather dependent).</p> <p>2.3 Sponsorship</p> <p>The sponsorship paper prepared by Kerry Hughes was discussed. Sponsorship through one off ad hoc arrangements as opportunities and needs arose will continue. At this stage SCC will not pursue an active sponsorship model offering formal tiered sponsorship to individuals or corporates.</p>	<p style="text-align: right;">MW</p> <p style="text-align: right;">DB/MW</p> <p style="text-align: right;">KH</p>						
3 President's report	<p>3.1 Upstairs Wooden Boat</p> <p>Paddle WA owns the boat and has approved its donation to the Museum.</p> <p>3.2 Venue Hire</p> <p>A cleaning fee will be added to all venue hire. New cleaners will be used.</p> <p>3.3 Dry Inductions</p>	ME						



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	The next two dry induction will be conducted Kerry and Marion and committee members are encouraged to attend to learn the process.	
4 Treasurer's report	4.1 Annual Accounts Methodology Suzanne will discuss with the SCC accountant the depreciation of assets and the treatment of retained earnings. The Committee said an appropriate depreciation period for boats was 5 years. An appropriate period for the boat ramp will be investigated. 4.2 Profit and Loss Presentation of the monthly profit and loss to the Committee was deferred to the next meeting.	SF
5 Secretary's Report	5.1 Notice of Special Resolution The notice of special resolution to alter the SCC Constitution has been lodged. Thank you to Williams & Hughes for preparing and lodging the documents. 5.2 Information Statement Michelle will liaise with Williams & Hughes concerning the filing of this years Information Statement and audit previous years to ensure the Club's compliance.	MC
6 Boat Officer	The purchase of 6 Xenith Carbon blades was approved The replacement of corroded step ladders was approved.	DG
7 Social Committee	No report	
8 Boat Shed	The drawings for the boat shed were being reviewed by DBCA and TOMP. Initial comments from DBCA were that it appeared that there was nothing in the plans which would prevent a formal application being made. The application process would however take at least 6 months. Given the current construction market there was no point proceeding to get any cost estimates until the plans were approved. A subcommittee comprising Kerry Hughes, Dave Gilbert, Graeme Paton and Sean Hughes will address the management of the new boat shed project.	KH
9 New Business	N/A	
10 AOB	The Training and Development Committee will put in place a system for the regular safety inspection of all club boats.	

Meeting Closed at 5.30 pm