**SCC Committee Meeting**

**MINUTES**

**Date / Start Time: Tuesday 17 May, 7pm 2022**

**Venue: SCC**

Next meeting AGM 2022 Tuesday 14 June 2022

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| **Attendees:** | Lisa Bastian, Ryan Davidson, Kerry Hughes, Rebecca Wong, Colin Scully, John Williams, Marty Wells, Janet Stanford, Ed Clerk |
| **Chair:** | Marion Ewing |
| **Apologies:** | Dave Gilbert |

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| **Item Ref.** | **Description** | **Owner** |
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| Previous meeting minutes | **MOTION:** The minutes of the previous committee are a true and accurate record.

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| Moved: | Marion |
| Seconded: | Marty |
| Carried: | YES |

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| BusinessArising | **2.1 Rod Fry Race** Approval for usual cash prizes - (same as previous years) – for both fastest males and females over the 12km course:* 1st: $150
* 2nd: $100
* 3rd: $50

Total cash prizes is $600. Spending $100-$200 on other random prizes for competitors**MOTION: Passed*** Need to get prizes to be donated – paddling relevant, eg sunscreen, dry bags, Zephyr’s vouchers. Have to start approaching people now.
* Roles in the lead up/on the day:

 – Approach Geoff Emery to handle radio; contact Lynda Vine to handle First Aid; mayor to be invited to start race; Ed, John and Ryan to handle race time and tracking – upload to webscorer; ask Gavin to make coffee; Janet to co-ordinate catering.* Ask Lauren to send out email asking for volunteers.
* Will possibly host on the reserve due to Covid. Need to inform TOMP we will be using Reserve and parking will be an issue.
* John will review safety plan, Covid guidelines, HRA etc.

**Race Income:**In 2021 we grossed $1875 (109 entries) and charged:* Adults: $15
* Juniors: $10
* (+$20 for non-PWA members)

This year we will increase entry fees to bring them into line with other similar races (Ascot, Canning):* Adults: $25
* Juniors: $15
* (+$20 for non-PWA members)

**2.2 Maintenance matters*** Update on deck refurbishment: Marty’s maintenance log is held with Lauren.
* Deb received an all-inclusive quote for deck & internal. Marty has asked for a deck only quote from Finish Touch painting. Has come back with marine grade paint option, and Raptor finish option (super tough, water proof, used on boats). Few hundred dollars difference between the two costs. Around $3.19K
* Painter available June 8 – we will also need dry weather. Deck will be out of action for about 3 days. Lauren has been informed to ensure there are no clashes with venue bookings.
* Marty to consult with Deb about the colour to ensure it works with the refurbishment plan.
* Didn’t get additional quotes as no else does the Raptor finish and Deb Buswell has used him before.
* Don’t have to use TOMP approved painter – providing we pay for it and are not using the maintenance fund.

**MOTION:** Approve painting quote* Regular safety inspection of club boats brought about by incident of member getting his foot trapped in a Gecko during a rescue session.
* Propose all club boats are inspected quarterly/6-monthly for safety issues. Need all boats itemised. Create a roster with T&D to do inspection. Will also identify re-occurring issues.
* Could incorporate boat inspection as part of training.
* Can incorporate QR codes for inspection. Currently have had 900 scan ins.

**MOTION:** Creating an inspection roster.**2.3 Alterations & additions to club*** Cost of $3600 to do next stage of submission – conceptual plans and cost – before going out to the membership again.
* Have currently spent $1500 for proposal so far.
* Design firm have experience working with the Swan River Trust – did Scotch College Boatshed.
* Initial submission has been approved by club members to pursue new boat shed.
* Debate over is this what members still want? Do we want to take on debt again? Chance to engage the schools with the Club by offering them boat space in new shed.
* Option to do focus groups, online polling to reassess member opinion once indicative costings and approvals are in place
* If SCC want to retain lease, need to comply with TOMP strategic plan.
* Process has been going since 2020. If we stop now, all the effort will be wasted. Need to go to approvals so as not to waste all the time. Have a mandate to go to approvals stage. Would then be able to halt for a few years, if members voted to.
* Club has proven we have the ability to service a loan of $20K per year, with current membership. New shed would increase membership.

**MOTION**: approve to move to next stage.**2.4 Sponsorship proposal & packages*** Lisa presented a package of prices and club offering.
* Benefits for club and sponsors.
* Number of platforms we can offer sponsors.
* Will be up to next committee to take it forward.
* Most clubs have sponsors.
* Will need someone to be a sponsorship officer so as not to burden Lauren.

**MOTION:** New role on committee – managing sponsorship funding | **JW****MW****CS****KH****LB** |  | Active but awaiting 2.  |
| President’s report | **3.1 Constitution*** We won’t be able to amend motions at AGM – will either have to be pass or fail.
* Now have three options: a minimum of 8 (4+4); (4+ minimum of 2); (4 + ?) – put a limit on the minimum.
* Marion will explain at AGM why – based on previous minutes.
* AGM Tuesday, 14 June
* Received Community Needs Analysis from TOMP – replied with suggestions.
* Met cleaner TOMP recommended. Good to have back up who can clean up after events. Incorporate cost into the rental cost.
 | **ME** |
| Treasurer’s report | **4.1 Review of draft 2022/23 Budget*** Intent – shift from saving to maintaining. Worked very hard to get a reserve. Now have enough in the reserve account. Time to reinvest in the club.
* Boosted T&D budget, social committee, reward and recognition
* Conservative budget so buffer incorporated for the unexpected
* Ed to present budget at the AGM.
* Admin officer biggest item on the budget. Need budget option to increase her hours.

**MOTION**: Approved direction and philosophy | **EC** |
| Secretary’s Report | None |  |
| Boat Officer |  None |  |
| Social Committee  |  |  |
| New Business | **8.1 Additional cameras for the boatshed –** agree to get a price to get 2 more to monitor roller doors. | **RD** |
| AOB | * Lauren has requested a screen for downstairs for member updates. Would require hard wiring. Another option is to use a memory stick in a TV.
* Demi has a proposal to run junior courses over school holidays. Suggest Monday and Wednesday to avoid club busy times. Approved.
* Will show Vaikobi rashies at AGM to see member interest.
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**Meeting Closed at 8.51pm**