



**SCC Committee Meeting
Minutes**

Date / Start Time: Tuesday 17 October 2023 4:15pm
Venue: SCC

Attendees:	Deb Buswell, Graeme Paton, Mick Small, Colin Scully (by invitation), Suzanne Fielding, Marty Wells, Lisa Beckley
Chair:	Marion Ewing
Apologies:	Alex Marsden

Item Ref.	Description	Owner						
1 Previous meeting minutes	<p>MOTION: The minutes of the previous committee are a true and accurate record.</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Moved:</td> <td>ME</td> </tr> <tr> <td>Seconded:</td> <td>DB</td> </tr> <tr> <td>Carried:</td> <td></td> </tr> </table>	Moved:	ME	Seconded:	DB	Carried:		ME
Moved:	ME							
Seconded:	DB							
Carried:								
2 Business Arising	<p>2.1 National Integrity Framework (NIF) policies In September, Committee members attended online training for Clubs provided by Paddle Australia on changes to PA's Integrity, Disciplinary and Grievance Policies, these policies are available at https://paddle.org.au/sport-integrity/</p> <p>MS met with Lauren to discuss working with children processes, the certificates are now on the Google Drive.</p> <p>2.2 National Redress Scheme (NRS) ME has been in touch with her contact at the Scheme who has advised that there is no information on when a response to our submission will be made, adding that it may be put on hold for an indeterminate time period.</p> <p>ME and David Williams met with the sitting Member for Curtin in the Australian House of Representatives, Kate Chaney, to appraise her of our involvement in the NRS. Kate was sympathetic, however accepting that the process and system is there to support the victim.</p> <p>2.3 Work, Health & Safety (WHS) MW advised that TOMP inspected the Club at the end of July and concluded that the Club is in good condition, there are very few risks, some small painting jobs are required but nothing urgent. The TOMP report is available on the Google Drive in the Maintenance folder.</p> <p>There was discussion on the need for members (with and without boat spaces) to be involved in assisting with maintenance, cleaning, food donations for events, and volunteering in the Club. Training could be provided where required. GP and MW will organise a working bee before the end of the year and a jobs list.</p>	<p>MS</p> <p>ME</p> <p>MW/GP</p>						

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	<p>ME to arrange an item for the Newsletter to encourage participation.</p> <p>2.4 Boatshed Update - nothing to update this month</p>	ME
3 President's report	<p>General Meeting 5th December</p> <p>This meeting has two agenda items, the first to obtain support for the committee to proceed with building the new shed. Once support is obtained we can proceed to determine the finances required, obtain grants, details are not required before the meeting. If financially viable we will proceed to focus on the new shed, followed by a revamp of the existing shed. Other considerations might include creating secure shower cubicles in order to recoup change room space.</p>	ME
4 Treasurer's report	<p>Financial reports for September were attached to the agenda and available on the Google drive. SF clarified the meaning of some of the items listed in the reports and has attempted to obtain more details on TOMP charges and contributions.</p>	SF
5 Maintenance Report	<p>MW has confirmed that the defibrillator was provided via a grant and we agreed to maintain it. A fire safety inspection has occurred and replacement scudder purchased for a Club boat.</p> <p>CS advised that a club boat inspection is needed and will be organised in a couple of Tuesday's time.</p> <p>ME advised that she will liaise with Kerry and Dave to report on shed and boat issues moving forward.</p>	MW
6 Secretary's Report	<p>Nothing to report</p>	LB
7 Social Committee	<p>\$1500 of Club funds has been approved to support the Christmas Party (Moved by ME and seconded by MW). Tickets for members will remain at \$50 as per last year.</p>	DB
8 AOB	<p>8.1 Come and Try Day (Sunday morning Oct 15) was a success with approximately 33 attendees. It was suggested to close bookings at 11am in the future, and extend when full. We need to remind members that the Club is closed to paddling for the morning. We could move the welcome table into the building and/or consider purchasing a gazebo via a grant to provide shade. Sign-up forms could also be available online when people registered to reduce the time spent at registration. 15 mins per paddle trial was considered sufficient</p>	DB ME

Item Ref.	Description	Owner
	8.2 CPR training - no response from members was received following the call in the newsletter, we have sufficient instructors to fill the minimum requirement for training	ME/MW
	8.3 Servicing of defibrillator - discussed earlier, but added that users of the device are required to call to get assistance while using the machine	LB
	8.4 Vaikobi T-shirt ordering - Lauren has confirmed that she spoke to Adrienne at Vaikobi who confirmed that the link to SCC shirts should be available tomorrow	ME
	8.5 Property insurance renewal is approved, and will be authorised by SF. SF will clarify the inclusion of contractors/cleaners with the insurance company and whether the boat ramp is included, and discuss with ME before finalising. Discussion included that club boats only are covered by this insurance. Members are able to obtain private boat insurance via PA on a request basis for \$119 per annum. This will be included in information provided to members when they are provided with a boat space.	ME
	8.6 A message will go to all members for nominating Club Awards to be announced at the Xmas Party and is already advertised on the screen downstairs	MS
	8.7 Access for Juniors MS confirmed that the competency register was in progress, with parent responsibility emphasised. MS raised concern expressed at the Juniors' committee meeting around the Juniors not having their own fobs. Currently, if a junior does not have a parent member, they can only paddle when a coach is available. MS was encouraged to bring proposals/formal changes (preferably in writing for careful consideration) to the Committee in the future which outlines how their concerns could be addressed	CS
	8.8 Maintenance of Junior boats - this item was raised by CS, with MS confirming that he takes responsibility for the maintenance of Junior boats	

Meeting closed: 6pm

Next Meeting: Tuesday 21 November to be chaired by DB in ME's absence

The GM will be held on Tuesday 5 December

The Committee December meeting will be cancelled and the meeting in January to be confirmed.