



**SCC Committee Meeting
Minutes**

Date / Start Time: Tuesday 21 November 2023 4:15pm
Venue: SCC

Attendees:	Suzanne Fielding, Marty Wells, Alex Marsden, Lisa Beckley
Chair:	Deb Buswell
Apologies:	Marion Ewing, Mick Small, Graeme Paton, Colin Scully

Item Ref.	Description	Owner						
1 Previous meeting minutes	<p>MOTION: The minutes of the previous committee are a true and accurate record.</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Moved:</td> <td>DB</td> </tr> <tr> <td>Seconded:</td> <td>SF</td> </tr> <tr> <td>Carried:</td> <td></td> </tr> </table>	Moved:	DB	Seconded:	SF	Carried:		DB
Moved:	DB							
Seconded:	SF							
Carried:								
2 Business Arising	<p>2.1 National Integrity Framework (NIF) policies - reference to online workshops, continued under item 6 below.</p> <p>2.2 National Redress Scheme (NRS) No further updates at this time, we are still waiting for a response (which may take some time, perhaps a year).</p> <p>2.3 Work, Health & Safety (WHS) - no issues.</p> <p>2.4 Boatshed Update - Engineering work has been completed for the new boatshed with Kerry providing quotes for the cost of the new shed for the General Meeting.</p> <p>3 club boats have been sold (2x Stellar 18s and a Stellar 15), 2 new Stellar skis have been bought, with a net cost of around \$200. The Committee has provided approval for Dave to investigate buying new boats for the Club with the current Downwinder event providing an opportunity to purchase some second-hand boats. There was some discussion around whether the Club should have a strategy to not have too many fancy (expensive) boats, and focus on teaching boats. Further discussion will follow Dave's investigation.</p>	<p>AM</p> <p>DB</p> <p>MW</p> <p>DB</p>						
3 President's report	General Meeting 5th December - Kerry is expected to have quotes for the new boatshed prepared by December 3rd.	DB						
4 Treasurer's report	Financial reports for October were attached to the agenda and available on the Google drive. SF assured that the Club accounts are healthy, also that the insurance payment had been finalised with the boat ramp and cleaning contractors included in the cover.	SF						

Item Ref.	Description	Owner
5 Maintenance Report	The front door had been fixed to close securely and TOMP agreed to retrospectively put in a maintenance order so we can get a discount with the repairer. Some rotting wood has been noted on the lower part of wall adjacent to the main roller door on the ramp, but rectification deferred as affected area is aligned with position of new roller doors associated with intended boatshed redesign. Given other priorities, a busy bee for other maintenance matters has been put off and can be organised in the new year.	MW
6 Secretary's Report	Webinars and notice from PA - shared with short notice (apologies from LB), we may be better connected with Jocelyn Sisson elected to the PWA Board.	LB
7 Social Committee	Christmas Party - some takeup but greater uptake expected closer to the event. The Social Club members are meeting early next year to plan their calendar.	DB
8 AOB	<p>8.1 Vaikobi T-shirt ordering - some issues with the logo which have been ironed out. It would be helpful to have more sample sizes available in the office, particularly for Juniors (DB following up).</p> <p>8.2 Property insurance renewal - now complete, discussed under Item 4.</p> <p>8.3 Club Awards - jot forms are coming in.</p> <p>8.4 Furniture purchase - committee approval provided to purchase a second high table and 6 x stools to enable high seating for up to 12. This would appeal to evening diners (such as the Thursday night paddlers) and would be a bonus for the Christmas Party. Cost is approx \$999.</p> <p>8.5 New member guidance - discussion was mainly around providing new paddlers with more guidance and pathways after joining, depending on their experience. There have been a few examples of inexperienced paddlers paddling and/or taking club boats/paddles out with insufficient knowledge of how to use them. Inexperienced new members had also been observed taking out the Stellar kayaks 'because the beginner kayaks are too heavy', without understanding the need to treat these craft with more care. Suggestions including a more comprehensive assessment of ability (and subsequent guidance) at wet and dry inductions were discussed. MW will continue the discussion with T&D, with further discussion to be continued in the new year.</p>	<p>LB</p> <p>SF</p> <p>DB</p> <p>DB</p> <p>DB</p>

Meeting closed: 5:15pm

The GM will be held on Tuesday 5 December

The Committee December meeting is cancelled

Next Meeting: Tuesday 16 January tbc